PALOMAR COLLEGE
Learning for Success

COMMUNICATIONS COMMITTEE REGULAR MEETING AGENDA	**Date:** Tues., Sept. 22, 2020 **Start Time:** 4:00pm **End Time:** 5:00 pm **Location:** ZOOM

Chair:
- Vice President of Communications: Anderson, Carissa - P

Vice-Chair:
- Vacant

Board:
- Alazar, Rachel - P
- Vacant

Secretary:
- Vacant

Guests: (if any)

1. **CALL TO ORDER**
   a. Call to Order
      Vice President, Carissa Anderson, called this meeting to order at 4:05 PM.
   b. Roll Call
   c. Welcome and Greetings

2. **ORAL COMMUNICATIONS**

Speakers shall be limited to a total of two (2) minutes each. Fifteen (15) minutes shall be reserved at this time for members of the public to address the Board on matters within its jurisdiction, which do **not** appear on the Agenda.

- Alazar mentioned the survey for the new meeting time and we talked about a new regular ASG meeting time and availability.

3. **APPROVAL OF MINUTES**
   a. September 8, 2020 - Postpone till next meeting

*If you are a club, department, or group and are seeking to place a request for an ASG agenda item you **must** submit it by 8:00 PM of the **Monday preceding the meeting** you wish to have the item addressed.*

4. **<u>UNFINISHED BUSINESS</u>**
   a. ASG Shirts
      - Need to account for everyone's size, as well as new possible members.
      - A design and price needs to be worked on, a
   b. Zoom Background
      - Mouawad advised to move the ASG logo to the top center to make it more visible.
   c. Twitter
      - Alazar is going to resurface the ASG gmail so a new twitter can be made; postpone till next week.

5. **<u>NEW BUSINESS</u>**
   Action/ Discussion – 15 minutes per item
   a. Newsletter
      - Mouawad is going to research topics in the community.
      - Newsletter can be sent out through General Information.

6. **<u>REPORTS</u>**
   As needed
      - Anderson reviewed the social media insights.

7. **<u>ADJOURNMENT</u>**
      - Anderson adjourned the meeting at 4:27 PM

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