



**COMMUNICATIONS COMMITTEE
REGULAR MEETING AGENDA**

Date:	Tues, October 6, 2020
Start Time:	4:00pm
End Time:	5:00 pm
Location:	ZOOM

Chair:

- Vice President of Communications: Anderson, Carissa

Vice-Chair:

- Mouawad, Marie-Therese - P

Board:

- Alazar, Rachel - P
- Vacant

Secretary:

- Vacant

Guests: (if any)

1. CALL TO ORDER

- a. Call to Order
- b. Roll Call
- c. Welcome and Greetings

2. ORAL COMMUNICATIONS

Speakers shall be limited to a total of two (2) minutes each. Fifteen (15) minutes shall be reserved at this time for members of the public to address the Board on matters within its jurisdiction, which do **not** appear on the Agenda.

3. APPROVAL OF MINUTES

- a. September 8, 2020
(Alazar/Mouawad)
- b. September 22, 2020
(Mouawad/Alazar)

*If you are a club, department, or group and are seeking to place a request for an ASG agenda item you **must** submit it by 8:00 PM of the **Monday preceding the meeting** you wish to have the item addressed.*

4. UNFINISHED BUSINESS

a. Twitter

- Still working on email address
- Inspiration from other schools

5. NEW BUSINESS

Action/ Discussion – 15 minutes per item

a. ASG Podcast

- Expand ASG's outreach to students and faculty
- Consult with Cassandra
- Way to get involved online
- Possibly through Zoom

b. Newsletter Information

- Looking into non-COVID related activities and news
- Possibly seasonal activities

6. REPORTS

As needed

- Anderson shared social media insights from the week. Mouawad suggested interviewing other students from other clubs to keep people engaged.
- Alazar found newsletter templates and is working on the ASG gmail.

7. ADJOURNMENT

Anderson adjourned the meeting at 4:39 PM

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