

## Palomar Transfer Students Association Board Meeting



### Palomar Transfer Students Association

Board Meeting Times: Fridays

Start Time: 2:45 PM

End Time: 3:45 PM

Location: [Zoom](#)

Palomar Transfer Students Association President: Kengo Hotta,

Email: [khotta@palomar.edu](mailto:khotta@palomar.edu)

[PalomarTSA@gmail.com](mailto:PalomarTSA@gmail.com)

Website: [TBD](#)

#### Chair:

- President: Kengo Hotta

#### Co-Chair:

- Executive VP: Eric Alberts

#### Vice Presidents:

- VP of Tech: Vacant (1)
- VP of Events: Kirsten Soto
- VP of M&A: Vacant (1)
- VP of D&M: Vacant (1)

#### Secretary:

- Secretary: Vacant (1)

#### Treasurer:

- Treasurer: Daniel Duran

#### Board:

- BM: Matthew Yeh

#### ICC:

- ICC Rep: Eric Alberts
- ICC Rep: Daniel Duran
- ICC Rep: Kirsten Soto

#### Advisors:

- Brittany Wong  
[bwong@palomar.edu](mailto:bwong@palomar.edu)
- P.J. DeMaris  
[pdemaris@palomar.edu](mailto:pdemaris@palomar.edu)
- Benjamin Mudgett  
[bmudgett@palomar.edu](mailto:bmudgett@palomar.edu)

**1) Call to Order**

- a) Call to Order @
- b) Roll Call
- c) Welcome and Greetings
- d) PTSA Chairperson Announcements
  - i) Meeting format will be restructured (item 3b) to ensure order and to prevent the meeting from being too lengthy
  - ii) Committees are created and will have rolling agendas by the end of next meeting on 4/7/23

**2) Approval of Minutes**

- a) Approval of minutes from 3/17/23
  - First:
  - Second:

**3) Oral Communications**

*Maximum 5 minutes each*

- a) Restructuring the Meeting Agenda and formatting – Kengo Hotta
- b) Microsoft Teams revamping – Eric Alberts

**4) Reports**

*Maximum 5 minutes each*

- a) PTSA Transfer Hangout 3/22/23 – Eric Alberts
- b) PTSA Transfer Lounge 3/23/23 – Kirsten Soto

**Cont.**

**5) Upcoming Events***Maximum 10 Minutes total*

- a) *Transfer Hangout\** 4/5
- b) *Grad Fest\** 4/18, 4/19 10:00 – 14:00
- c) *Transfer College Fare\** 4/19
- d) *SDSU Drop-in Q&A for Incoming Students\*\** 4/20 10:00 – 11:00
- e) *SDSU In-person Workshop for Incoming Students\*\** 4/20 12:00 – 13:00  
MD-104
- f) *SDSU Virtual Workshop\*\** for Incoming Students 4/25 12:00 – 13:00
- g) *Pride Event\** in the Student Union 5/10 10:00 – 13:00
- h) *Transfer Recognition\** 5/12
- i) *Commencement\*\** 5/26

\*PTSA Tabling is recommended

\*\*PTSA Representation is recommended

**6) Discussion Items***Maximum 10 minutes each*

- a) Creating a rolling task for committees – Eric Alberts
  - i) What tasks should be assigned to these committees?
    - (a) Events
    - (b) Marketing and Advertising
    - (c) Design & Media
    - (d) Technology
    - These will be finalized in the next meeting
- b) Superintendent Star – Kengo Hotta
  - i) Have an event where we invite SS as a guest speaker
- c) Locations for the Hangouts for the rest of the semester

**Cont.**

**7) Ongoing Business**

*Maximum 5 minutes each*

- a) PTSA Website – Eric Alberts
  - i) Checking in on the PTSA Website
  - ii) Checking in on the follow-up email to ATRC
- b) Sponsorships – Kengo Hotta
  - i) Kengo Hotta will reach out to sponsors
- c) All-events PTSA flyer
  - i) Events Committee will provide event ideas for the rest of the semester

**8) New Business**

- a) N/A

**9) Unassigned Business**

- a) Create link for teachers to include in their signatures

**10) Open Positions**

- a) Board Positions (9)
- b) Secretary (1)

Email [khotta@palomar.edu](mailto:khotta@palomar.edu) for official assignment to positions!)

**End** @