



Palomar Transfer Students Association

Board Meeting Times: Thursdays

Start Time: 3:30 PM

End Time: 4:30 PM

Location: **MD-105** / [Zoom](#)

Email: PalomarTSA@gmail.com

Website: <https://www.palomar.edu/students/ptsa>

Chair:

President: Kengo Hotta - Present
khotta@palomar.edu

Executive Associate:

Exec. Associate: Erik Duarte -
Unexcused Absence

Vice-Chair:

Executive Vice President: Milos Vuskovic - Present

ICC Representatives:

- **Kengo Hotta**

Vice Presidents:

- **VP of Events: Maya Paredes - Present**
- **VP of Communication: Imm Tongsiri - Excused Absence**
- **VP of Finance: Ryan Javier - Present**

Advisors:

- **Brittany Wong - Present**
bwong@palomar.edu
- **Destiny Costilow - Present**
dcostilow@palomar.edu

Palomar Transfer Students Association Board Meeting

Board meeting held on February 22nd, 2024

1. **CALL TO ORDER**

- a. Call to Order @ 3:55 pm
- b. Roll Call
- c. Welcoming and Greeting
- d. Announcements

2. **ORAL COMMUNICATIONS**

- a. *Internal communications, each speaker shall be limited to 3 minutes*
 - i. N/A

3. **OFFICIAL REPORTS**

a. **ICC Representative Report**

- i. Kengo Hotta - N/A

b. **Treasurer's Report**

- i. VP of Finance, Ryan Javier - Treasurer training (Brittany)

Brittany gave Ryan advice on reimbursement for Club Rush funds and for future PTSA events

4. **Upcoming PTSA Events**

- a. Transfer Lounge – Thursday, February 29th from 14:00 to 16:00
-Kengo reminded that it is next week
- b. Transfer Hangout (Outreach event) – Week of Feb. 25; TBD
-decided outside SU Tuesday 2/27 and outside H building Wednesday 2/28 1-3 pm
-Kengo + Brittany volunteered on Tuesday 1-2 pm and Ryan and Maya 2-3 pm
-Ryan + Milosh on Wednesday 1-3 pm
- c. Trail Cleanup (collab. with Wildlife Club) – March 1st? TBD
-canceled/delayed until further notice

5. **Approval of Minutes**

- a. Approval of [Minutes](#) from the Board meeting on Feb. 15th
-Brittany suggested adding Minutes separately from Agenda on emails to make it more accessible/transparent

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-1st Vuskovic, 2nd Javier

6. Action Items

- a. Approval of use of Club Funds by Kengo Hotta for a maximum of \$60 for food and snack **for future events**
 - Discussed importance of using club funds for snacks
 - Due to excess of some items, items that had run out are prioritized
 - Brittany discussed the possibility of asking businesses for donations for future transfer lounges
 - 1st Javier, 2nd Vuskovic

7. Topics of Discussion

- a. Field Trip to Transfer Center
 - Games/activities available at the transfer center, possible use for the transfer lounge
 - Brittany suggested using the student activities resources
- b. Preparing for the Transfer Lounge
 - Discussed what kind of activities could be used for the transfer lounge + future ones
 - Destiny suggested a trivia/jeopardy game - will be used for a future lounge
 - Board will meet at 1:30 at Transfer Center for setup

End @ 4:19 pm