



**COMMUNICATIONS COMMITTEE  
REGULAR MEETING AGENDA**

|                    |                     |
|--------------------|---------------------|
| <b>Date:</b>       | Tues., Dec. 8, 2020 |
| <b>Start Time:</b> | 4:00pm              |
| <b>End Time:</b>   | 5:00 pm             |
| <b>Location:</b>   | ZOOM                |

**Chair:**

- Vice President of Communications: Anderson, Carissa

**Vice-Chair:**

- Mouawad, Marie-Therese

**Board:**

- Alazar, Rachel
- Gonzalez, Ashley

**Secretary:**

- Vacant

**Guests: (if any)**

**1. CALL TO ORDER**

- a. Call to Order
- b. Roll Call
- c. Welcome and Greetings

**2. ORAL COMMUNICATIONS**

Speakers shall be limited to a total of two (2) minutes each. Fifteen (15) minutes shall be reserved at this time for members of the public to address the Board on matters within its jurisdiction, which do **not** appear on the Agenda.

**3. APPROVAL OF MINUTES**

- a. November 17, 2020

**4. UNFINISHED BUSINESS**

- a. Podcast

*If you are a club, department, or group and are seeking to place a request for an ASG agenda item you **must** submit it by 8:00 PM of the **Monday preceding the meeting** you wish to have the item addressed.*

- b. Finalizing website updates

**5. NEW BUSINESS**

Action/ Discussion – 15 minutes per item

- a. Interactive social media

**6. REPORTS**

As needed

**7. ADJOURNMENT**

*If you are a club, department, or group and are seeking to place a request for an ASG agenda item you **must** submit it by 8:00 PM of the **Monday preceding the meeting** you wish to have the item addressed.*