



Associated Student Government Regular Meeting Minutes

Date: Friday, October 13, 2023

Start Time: 11:22AM

End Time: 12:48 PM

Location: **SU-204** / [Zoom](#)

Mailing Address: 1140 W Mission Road San Marcos, CA 92069 | Telephone: (760) 744-1150 Extension: 3766

Palomar Associated Student Government President: Christopher Robin Garcia Mendez,
email: cgarciamendez@palomar.edu

Website: <https://www2.palomar.edu/asg/>

The Associated Student Government reserves the right to modify the order of business as it deems appropriate.

Chair:

President: Christopher Garcia Mendez P

Vice-Chair:

Executive Vice President: Dana Garcia Mendez P

Vice Presidents:

- Internal Affairs: Cooper Hawley P
- Club Affairs: Jason Mendoza P
- Finance: Fernando Montecino P
- Communications: Kengo Hotta P
- Events: Sina Laie P

Student Trustee (Ex-Officio):

Grant Wass P

Secretary:

Yaretzi Hernandez P

Senators:

- Austin Pelletier P
- Dana Flinn Resigned
- Eddie Zink Resigned
- Emma Stavola P
- Jenna Handschumacher P
- Joshua Harris P
- Kimberly De La Cruz P
- Micah Orozco P
- Mingyeol Kim P
- Reagan Barnum EA
- Ryan Javier P
- Zachary Gonzales P

Delegates:

- Chihana Nihei P
- Kurt Parmenter P
- Safiya Swearingen P
- Sara Iguchi P
- Victor Guzman Ramirez P

Advisors:

- Pippa Pierce P
- Brooke Beckett P

Ongoing Guest(s):

- VP of Student Services Nick Mata
Not Present

1. CALL TO ORDER

- a. Call to Order
- b. Roll Call
- c. Welcoming and Greeting
- d. Announcements
 - i. VP: During College council Dr. Star announced upcoming event.
 - a. "Paletas for Students
 - b. October 24th
 - c. Front of SU, 12 – 1pm

2. ORAL COMMUNICATIONS

Speakers shall be limited to a total of two (2) minutes each. Fifteen (15) minutes shall be reserved at this time for members of the public to address the Board on matters within its jurisdiction. Please let the Chair know you wish to speak.

Advisor Pippa: Acknowledger's our Student Trustee and Chair for their leadership and strong presence on College Council.

POPP: Pippa Excused

3. OFFICIAL REPORTS**a. Executive Reports – Three (3) Minutes Each**

- i. President – Christopher Garcia Mendez
*Thanks Trustee Wass for reading report to the Governing Board regarding recent action by the ASG
Met with Diversity Chief Officer Nicole and discussed establishing goals taking into consideration feedback from the campus.
Focus on Student success and allocating resources to ensure students are not facing housing and food insecurity. Delegate Parmenter mentioned having a space for students after library hours.
Plans to have more events to display diversity.
Encourages students and boards to speak up for action to take place.*
- ii. Vice President – Dana Garcia Mendez
*Attended a workshop for resumes for Undocumented Student Action Week
Attended English Major Meetings encourages students to request meetings for their majors.
Attended College Council, there will be a mural at the Escondido location. Discussed how food trucks are not on campus for as long as*

they should. The new company will be replacing Aramark until they find a permanent one.

Cleaned executive offices.

Reminder to lock the offices once you complete office hours

b. Trustee Report – Three (3) Minutes

i. Trustee Grant Wass

Attended governing board gave Chairs speech which was well received. The meeting was about financial review of the budget for the school and making an amendment to that. The governing board faculties spoke and acknowledged transfer pathways to UCLA and UCB faculty senate spoke on that.

Got in contact with she wanted to push innovation for faculty affiliated groups wants to integrate student and faculty groups and get more fundings to and from the governing board to student events. Is making a path to make things easier for us.

Chair congratulates Grant Wass for his involvement.

c. Advisor Reports – Three (3) Minutes Each

i. Pippa Pierce

No Report

ii. Brooke Beckett

Encourages board to show up/volunteer to events to represent ASG and the student body.

Encourages the board to give feedback from previous Halloween events. SU facilities request was approved for the Halloween event.

Key cards are uniquely yours, do not lend them to others, don't lose it.

Key cards must be turned in once term ends.

Regarding housing there will be a survey about the potential for campus housing, will be discussing benefits and risks. In campus housing will take years to fully develop.

Working with Kengo for website updates. Encourages feedback.

Senators get access to Instagram and websites as written in the by – laws.

d. Committee Reports – Three (3) Minutes Each

i. Internal Affairs – Cooper Hawley

Office Hours: Thanks board for patience and participation

Reminder that time sheets must be completed every two weeks and will be submitted on Tuesday at 2pm. Reach out if your office hours need to be updated or changed.

- ii. Communications – Kengo Hotta
Attended Faculty Senate
- iii. Events – Sina Laie
Attended meeting with behavioral health to plan a mental health Comet Hour
Kengo: Made a Google Form to request for an advertisement or flyer to be posted.
- iv. Finance – Fernando Montecino
Attended College Council, working on access for food and drinks.
Met with Pippa and VP to discuss the monetary cost for SSCCC Advocacy Academy in December
Finance Committee will meet every 2nd and 4th Thursday in SU – 203 from 9:30 – 10:30am
- v. Inter-Club Council – Jason Mendoza
First Official ICC meeting, ICC Representatives went through a training process.
- vi. Rules – Dana Garcia Mendez
Gave Report earlier.
- e. **Remaining or Requested Reports**
 - i. Secretary – Yaretzi Hernandez
Read the minutes.
Work on email signatures
Reminder to attend office hours.
 - ii. Senators
None
 - iii. Delegates
None

De La Cruz: Request executives send out committee agendas. Can help meet quorum.

4. APPROVAL OF MINUTES

- a. Friday, October 6, 2023, Regular meeting minutes. *The Associated Student Government board will consider for approval the minutes from the (Friday, October 6, 2023), Associated Student Government Regular Meeting.*

Motion from De La Cruz to approve the minutes.

2nd VP

no discussion

De La Cruz abstains due to absence.

Approved regular meeting minutes.

5. PRESENTATIONS

Action/Presentation – 10 Minutes per Item

a. Optimal Timeline for Phasing Off MyPalomar Search System – VPIA

Richard Lax from the instruction office discussion to take down old MyClass finder since there is no longer a need for it.

Demonstrators how to navigate the new system and features to make enrolling for classes easier such as filters.

The previous MyClass Finder is still available but will be discontinued.

FAQ page is provided for students who need assistance in navigating the system.

Support in setting a date to remove the previous MyClass Finder, should be announced when it will be gone, a redirect should be in place and step-up communications.

6. CONSENT CALENDAR

a. N/A

7. UPCOMING EVENTS

a. Undocumented Student Action Week

i. October 16 - 20, 2023

ii. [Registration is now Open](#)

b. Path to Palomar Comet Hour

i. October 17, 2023

ii. 5 – 6 PM

iii. In front of SU

5:30 – 6:30 pm

Suggestion to get the word out about Comet Hours and Workshops

Use display cases to promote flyers.

Brooke: Asked for volunteers to help prepare flyers.

Safiya & Yaretzi Volunteered

Suggestion to update ASG Teams since we have new board members.

Suggestion to make in class announcements.

c. Comet Hour

i. October 25

ii. Details will be mentioned During meeting by VP Events

Suggestion to have flyers around campus promoting office hours.

d. CCCSAA Student Leadership Conference

i. San Francisco

ii. October 27-29

iii. [link](#)

e. Halloween Contest and Pumpkin Painting

i. October 31, 2023

- ii. 10 am – 1 pm
- iii. In front of SU

The fashion department will be the judges of the costume contest.

Encourages members to dress up and attend.

Volunteers: De La Cruz, Stavola, Pelletier, Handschumacher, Nihei, Iguchi, Hernandez

Reminder that using events for office hours need to be addressed to Hawley to update existing office hours schedule.

f. CCE Veterans Food Drive

- i. November 6th – 9th
- ii. in different areas of the college
- iii. November 9th booth in front of the SU from 11:30 am – 1:30 pm to do an in-person collection.

Will work in collaborations with VPE to make an event to support our veterans

g. SSCCC [Advocacy Academy](#)

- i. Riverside Convention Center
- ii. December 1 – 3, 2023

8. UNFINISHED BUSINESS

Action/Discussion – 5 Minutes per Item

a. TBD

No unfinished Boards

9. NEW BUSINESS

Action/Discussion – 5 Minutes per Item

a. Bulletin Board

- i. Ad-hoc Committee to begin Decorating.

Make the board neat and decorate our offices!

Chair: Yaretzi

Members: Dana, Kurt, Safiya, Zachary, Sina, Jason, Micah

b. SSCCC Advocacy Academy

Without objection would like to suspend the orders of the day to cover item 9C on the agenda

No objection and moving to item 9C on the agenda

- i. Approval of the board requested to attend.
- ii. Limited Number of Attendees
 - 7 members attending*
 - 1 advisor*
 - Motion to approve the SSCCC Advocacy Academy attendance request.*
 - VP*
 - 2nd Orozco*
 - No Discussion*
 - No objections or abstentions*
 - Approved unanimously.*

c. ASG Budget Modification Request

*Estimations: **Grand Total \$5938.98***

General Break down:

Registration

7 ASG Representatives: \$425 each

1 Advisor: \$450

Registration Total \$3,425

Meals: Friday, Saturday & Sunday

Friday

Lunch: Will be provided

Dinner: \$28

Saturday

Breakfast & Lunch will be provided.

Dinner: \$28

Sunday

Breakfast: Will be provided

Lunch: \$17

Meals Total: \$584

Hotel Total: \$1840

Transportation

8 Passenger van with advisor driving

Calculations from Palomar College to Riverside 68.7 miles x 2 = 137.4 mi

Transportation approximation Total: \$89.98

Suggestion to spend money out of Fund 72 thinking of taking money out of the SSCCC Professional Development Conference since that is no longer taking place to modify our current budget.

An email regarding the trip was sent out on Wednesday, September 20th at 11:50 only applying to current senators and executives. Only got a few responses but travel intent forms will still be given out to all senators and executives.

Motion to approve the ASG budget request for the SSCCC Advocacy Academy out of Fund 72-line item for SSCCC Professional development.

1st EVP

2nd VPIA

Discussion:

De La Cruz: Are we taking out the line item and repurposing it for the entirety of that money or are we separating that money.

Chair: what's being requested is essentially \$6,000

De La Cruz: Point of Clarification could we restate the motion.

Amendment of the motion

EVP: Motion to amend the motion to request the ASG Budget modification for SSCCC Advocacy Academy Travel to spend out of Fund 72 line item SSCCC Professional Development for approximately \$6,000 (due to SSCCC Professional Development not taking place)

2nd De La Cruz

No discussion

No objection or abstention to the budget request for the SSCCC Advocacy Academy out of fund 72 line item for SSCCC Professional Development to spend approximately \$6,000

Approved unanimously.

Return to items of the day without objection to item 9B.

No objection and returned to item 9B

- i.** SSCCC Advocacy Academy
- ii.** Board Approval Needed to Modify ASG Budget
- iii.** Allocating money for this event
 1. Fees include but not limited to:
 - a. Registration
 - b. Hotel
 - c. Transportation

d. Food

10. VACANCIES AND RESIGNATIONS

- a. **Executive:** There are currently (0/5) executive seats available
- b. **Senate:** There are currently (2/15) Senate seats available.
- c. **Delegate:** There are currently (3/8) Delegate seats available.
- d. **Resignations:**
- e. **Vacancies:**

*2 resignations Dana Flinn and Eddie Zink from the Senator position
Did not cover item 11 due to potential new member not being present and no nominations.*

11. BOARD ELECTIONS, APPOINTMENTS, AND NOMINATIONS

- a. **Interview For Executive Position**
 - i. Non-Available ATM
- b. **Interview For Senate Position**
 - i. None ATM
- c. **Interview For Delegate Position**
 - i. Rebekah Murray- Not present
 - ii. Juliana Schutz – Not Present

12. ASG COMMITTEES**Assignment of Committees as Needed**

- i. **Rules Committee – 1st and 3rd Monday 12-1 pm via Zoom**
- ii. **Internal Affairs Committee – 1st and 3rd Tuesday 2:45 – 3:45 pm**
Hybrid: Zoom & in SU-203
- iii. **Finance Committee – 2nd and 4th Friday 9 :30 –10:30 am in room**
SU-203 Hybrid: and via zoom
- iv. **Communications Committee - 1st and 3rd Thursday 2:30 – 3:30**
pm Via Zoom
- v. **Events Committee – 1st and 3rd Thursday 2:30 – 3:30 pm in Room**
SU-203 Without objection meeting to extend meeting for 10 mins
- vi. **Inter-Club Council Committee - 2nd and 4th Friday 9 – 10 am in**
room SU-204
Without objection extend the meeting for 10 minutes

13. SHARED GOVERNANCE COUNCILS AND COMMITTEES**Assignment of Committees as Needed**

- a. **From Spreadsheet**

No updates – will have new members fill in resignation spots.

Announcement

Orozco: Goals committee will meet in the senator room on Tuesday at 1 pm to brainstorm ideas for accomplishments.

Will provide an example of last year.

VP: Accessibility check for ASG brochures was approved.

Brooke: Thanks, the board for attending the meeting.

14. ADJOURNMENT

@12:48

Title 5 §51023.7: Pursuant to rules adopted by the Board of Governors of the California Community Colleges, the Palomar College

Governing Board shall not take action on a matter having a significant effect on students until recommendations and positions by students are given every reasonable consideration.

Student 9 + 1 Rights Polices and procedure that have a “significant effect on students” include : (1) grading polices (2) codes of student conduct (3) academic disciplinary policies (4) curriculum development (5) courses or programs which should be initiated or discontinued (6) processes for institutional planning and budget development (7) standards and polices regarding student preparation and success (8) student services planning and development (9) student fees within the authority of the district to adopt and “Plus one”: any other district and college policy, procedure or related matter that the district governing board determines will have a significant effect on students.